



CSV import with Zoiper 3

How to import contacts from a CSV file to the Zoiper 3 contact list

CSV Import is a BIZ feature. It is not available in the free versions of Zoiper.

The CSV file

You will first need a CSV file prepared in the correct order.

The first line of the file will be used as a header. It describes the record structure.

"first", "last", "city", "country", "work", "home", "cell", "fax"

Double quotes are needed to escape the following in a field value:

- *line breaks (CRLF)*
- *double quotes*
- *commas*

Importing the CSV file

1. start Zoiper 3;
2. click on "Add contacts";
3. select "From another source";
4. select "CSV";
5. select your CSV file;
6. select the needed columns using the dropdown menus

Example CSV file:

```
"first", "last", "city", "country", "work", "home", "cell", "fax"  
"Katie", "Bell", "NY", "US", "770-1512", "449-7564", "770-1511"  
"Jimmy", "Pale", "Hollywood", "557", "456", "22", "2345", "12313"  
"Robert", "Plum", "Samoa", "NG", "223", "23424", "242424", "212"  
"Simba", "King", "Jungle", "Amazon", "6879", "67547", "", "24647"  
"Nala", "King", "Jungle", "Amazon", "6878", "", "", ""  
"Sail", "Cat", "", "CN", "8678", "456457", "457775", "567657"
```

Find an example video below:

http://zoiper.com/documentation/Import_CSV_Contacts_with_Zoiper3_Biz.mp4